



LEGAL NOTICE

REQUEST FOR BID SEALED BID 10-129

For

Food for Adult Detention Center

For

**ST. CHARLES COUNTY GOVERNMENT
ST. CHARLES, MISSOURI**

St. Charles County is seeking bids for **Food for Adult Detention Center**. The vendor must guarantee the quoted prices for a period of one year. The County, with the consent of the vendor, shall have the option for two (2) one year extensions under the same terms and conditions. The county reserves the right to terminate the contract for any violation, by the successful bidder, of any term or condition of the contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

BID INSTRUCTIONS

One original and one (1) signed copies of the bid must be received in a sealed envelope plainly marked "**Sealed Bid 10-129 Food for Adult Detention Center**" with the date and time of the bid opening in the lower left corner of the envelope.

An authorized representative of the company/person submitting the bid must sign the bid, in blue ink.

Bids must be submitted to the St. Charles County Finance Department, 201 North Second Street Room 541 St Charles MO 63301 prior to the bid opening.

Bid opening will be on 8/9/2010 at 10:00 AM , in **Room 537** of the St. Charles County Administration Building, 201 North Second Street, St. Charles, MO 63301.

St. Charles County reserves the right to accept and/or reject any and all bids.

Bid results may be obtained by emailing a request to the St. Charles County Purchasing Manager at rhooker@sccmo.org, **no phone calls please**. Include the name and number of the bid and date of the bid opening when requesting the results. The time it takes for final bid results to be made public depends on the complexity of the project and the cost of the project.

BID INQUIRIES

All questions or clarifications concerning this Request for Bid must be submitted in writing via E-mail (preferred), mail or fax to:

Rick Hooker, Purchasing Manager
St. Charles County Government
Finance Department
201 North Second St
St. Charles, Missouri 63301
Fax: (636)949-7589
rhooker@sccmo.org

- The bid number and title shall be referenced on all correspondence.
- All questions must be received no later than **5:00 PM** on **08/05/2010**. Any question received after this deadline may not be answered.

Responses to questions/clarifications will be sent to all known bidders and placed on the County's website in the form of an addendum, if deemed necessary.

TERMS AND CONDITIONS

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All delivery costs or charges must be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to St. Charles County and must be excluded.
- The contract shall be effective for the approximate twelve (12) month period from the date of the notice of award.
- The County, with the consent of the vendor, shall have the option to renew said contract for two (2) additional twelve (12) month periods at the same specifications and terms and conditions of any contract that may be derived from this request for proposal.
- The electronic version of this bid/RFP is available upon request. The document was entered into WORD for Microsoft Windows. The Purchasing Office does not guarantee the completeness and accuracy of any information provided on the electronic version. Therefore, respondents are cautioned that the hard copy of this bid/RFP on file in the Purchasing Office governs in the event of a discrepancy between the information contained in or on the electronic version and that which is on the hard copy.
- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids, in blue ink.
- Vendors must submit two (2) signed copies of their bid; one is to be an original and so marked.
- All prices and notations must be in blue ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in blue ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as "No Bid" and "Void" and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.
- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.
- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered.

- When payments are to be made to the County, award will be made to the most advantageous offer.
- County reserves the right to accept any item or group of items offered, unless the bidder qualifies his bid by specific limitations. The bid can be on an "all or none" basis if wording in the bid so states and if all items solicited are included in the bid.
- When applicable, provide unit prices and extension prices. Where there is disagreement in the unit and extension prices, the unit price shall govern.

Open Records

Any and all information contained in or submitted with the bid becomes a public record subject to the Missouri Sunshine Law when the bids are opened. If the bidder believes that any information contained in or submitted with the bid is protected from disclosure by the Missouri Sunshine Law, the bidder must clearly identify what information the bidder believes is so protected and must also clearly identify the legal basis therefor.

BID SPECIFICATIONS

Solicitation: St. Charles County is soliciting bids from Respondents qualified, responsible and willing to provide the following Goods and/or Services in compliance with all solicitation specifications and requirements contained or referenced herein.

General Description: To provide St. Charles County with food supplies for its adult detention center as per specifications called for herein.

Unless otherwise specified, any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in this specification are descriptive, **not restrictive**. The bidder may offer any product that meets or exceeds the applicable specifications. The bidder must demonstrate comparability, by including appropriate catalog materials, literature, specifications, test data, etc. **The County shall determine in its sole discretion whether a product is acceptable as an equivalent.**

General

Portion sizes should be bid as specified, case sizes are the preferred packaging.

Quantities shown are estimates only and should not be interpreted as a guaranteed amount.

Circumstances may dictate the purchase of more or less of the items listed.

Brand names have been used to establish the quality level desired and are the preferred product.

Substitutions are permitted but must be noted on the bid and must be of equal or higher quality than that of the product it replaces.

All deliveries shall be made between the hours of 5:00 a.m. and 5:30 a.m. Facility normally expects deliveries twice a week.

Successful vendor(s) must be capable of making next day deliveries in the event of a menu change, unexpected population increases, etc.

Vendors may bid on all or part of the proposal.

Pricing and Pricing Adjustments

Bid Prices submitted by the successful bidder shall be firm from the date of award to December 31, 2010. On January 1, 2011, Bid Prices, as submitted by the successful bidder(s), shall be adjusted, **up or down**, to reflect the change in the **Consumer Price Index for All Urban Consumers (CPI-U) for the St. Louis, Mo.-III., Metropolitan Area-Food¹** category. Bid Price adjustment shall be based upon the percent change for most recent six-month period for which information is available.

All subsequent price adjustments shall be performed in the same fashion and occur on January 1 and July 1 of each year the contract is in force.

It will be the responsibility of the successful bidder to adjust the invoice prices to reflect the changes in the Index. Failure to adjust invoice prices that would have resulted in a net increase of the purchase price shall constitute a waiver of the price adjustment for purchases invoiced thereon, but shall not constitute a waiver of the price adjustment for any other purchase.

Exception Sheet

¹ Currently available online at <http://www.bls.gov/ro7/cpistl.htm>.

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____

THIS FORM MUST BE COMPLETED AND ENCLOSED WITH THE BID

Audit Clause for Contracts

Examination of Records

The Contractor's records must include, but not be limited to, accounting records (hard copy, as well as computer readable data), written policies and procedures, subcontractor files, indirect cost records, overhead allocation records, correspondence, instructions, drawings, receipts, vouchers, memoranda, and any other data relating to this contract shall be open to inspection and subject to audit and/or reproduction by the County Auditor, or a duly authorized representative from the County, at the County's expense. The contractor must preserve all such records for a period of three years, unless permission to destroy them is granted by the County, or for such longer period as may be required by law, after the final payment. Since the Contractor is not subject to the Missouri Sunshine Law (Chapter 610, RSMo), information regarding the Contractor's operations, obtained during audits, will be kept confidential.

The Contractor will require all subcontractors under this contract to comply with the provisions of this article by including the requirements listed above in written contracts with the subcontractors.

Vendor Information

Company Name: _____

Business Address: _____

Business Hours: _____

Phone: _____ Fax: _____

Email address: _____

Contact Person: _____

Authorized Signature: _____

(Indicates acceptance of all bid terms and conditions)

Date: _____

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BID OPENING DATE: «Date_of_opening» at 10:00 AM

(Bidder name)					
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Beef					
Beef Patty	4 oz	40	5400 lb		
Beef Steak Fingers precooked	.95 oz	160	3600 lb		
Pork Meatballs Ckd precooked	1 oz	53	5000 lb		
Beef Fritter Chx Fried precooked	3.2 oz	50	5400 lb		
Beef Ground			6300 lb		
Beef Franks	5 to 1	50	2500 lb		
Beef Meatballs Ckd precooked		53	1500 lb		
Pork					
Chopped Ham	4//10	4 per cs	3000 lb		
Salami		2 per cs	3000 lb	Jennie-O	
Bologna		2 per cs	3000 lb	Jennie-O	
Pork Sausage Patties	1 oz	96	7800 lb	Jimmy Dean	
Ribs Bnls Precooked	4 oz	70	4000 lb	Healthy Answer	
Turkey Sausage	5 to 1	50	2600 lb	Wilson	
Bacon Layout		15 lb	700 lb	Layout	
Buffet Ham 95% lean		2 per cs	3000 lb		
Bratwurst	4 oz	40	3000 lb	Johnsonville	
Poultry					
Chicken Hot Patties Cooked	3.5	10.5 cs	3500 lb		
Chicken Tenders		20 lb cs	6000 lb		
Chicken Quarters Legs & Thighs		40 lb cs	2500 lb		
Chicken Nuggets	1/2 oz cooked		2000 lb		
Chicken Patties	3.3 oz cooked		3200 lb	Tyson	
Chicken Thigh Meat, sknls/bnls		40 lb cs	9000 lb		
Turkey Breast Fresh, cooked	2 per cs		2000 lb		
Turkey Ham	2 per cs		5000 lb		
Turkey Franks	10 lb		1000 lb		
Turkey Ground	10 lb	2	9900 lb	Jennie-O	
Turkey Bologna	10 lb	2	3000 lb	Jennie-O	
Turkey Salami	5 lb	2	3000 lb	Jennie-O	
Turkey Sausage Patties precooked	2 oz	133	4500 lb		
Chicken Fingers Precooked	.95 oz	160	3600 lb		
Miscellaneous					
Burrito	4 oz	72	3000 lb	Butcher Boy	
Tamales	4 oz	60	2500 lb	Butcher Boy	
Pizza Cheese	4 X 6	96 ct	850 cs	Tony's	
Eggo Waffles	5"	120 ct	920 cs	Rich's	

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(Bidder name)					
Glazed Donuts	6	18 ct	900 cs	Richs	
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Flour Tortillas	12"	288/pk	80 cs	El Pasado	
Danish Variety		24 ct	30 cs	Sara Lee	
Liquid Eggs	5lb	6 ct	9000 lb		
Sea Food					
Alaskan Pollock Breaded	3.2 oz	54	6000 lb	Fishery	
Catfish Nuggets Breaded	15 lb		2500 lb	Perfecta	
Tuna, chunk light (water)	66 1/2 oz	6	800 cs		
Frozen Vegetable / Extra Fancy					
Stir Fry Frozen Vegetables	24 lb		320 cs		
Green Peas Frozen Vegetab	20 lb		200 cs		
California Blend	24 lb		600 cs		
Italian Blend	20 lb		500 cs		
Broccoli	20 lb		600 cs		
Corn Coblette					
Corn Coblette	3"	96	800 cs		
Cauliflower Florets	20 lb		500 cs		
Carrots Diced	20 lb		65 cs		
Pepper Bell Green Diced	2 lb	12	300 cs		
Potato Tater Gems	5 lb	6	300 cs		
Hash Browns 101	240 ct		420 cs		
French Fries reg cut 3/8"	5 lb	6	600 cs	(Grade A)	
Celery Diced	20 lb		200 cs		
Capri Blend	20 lb		300 cs		
Scandinavain Blend	20 lb		150 cs		
All canned fruits and vegetables US Grade A Fancy Packed, 6-#10 cans					
Canned Fruit					
Fruit Cocktail	72 oz		400 cs		
Peach Slice	66 oz		300 cs		
Pineapple Rings	66 oz		340 cs		
Tropical Fruit Mix	66 oz		320 cs		
Cranberry Sauce	117 oz		10 cs		
Applesauce	108 oz		200 cs		
Apple Slices	96 oz		200 cs		
Fresh Fruits					
Apples Red	138 ct		2400		
Apples Golden Del.	138 ct		2400		
Oranges	138 ct		2400		
Bananas	150 ct		1095		
Pears	120 ct		1460		
Cantalopes	9-12 ct		900		
Honeydew	6 ct		900		

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(Bidder name)					
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Watermelons	1 ea		500		
White Grapes	19#		100		
Red Seedless Grapes	19#		100		
Grapefruits	48 ct		540		
Peaches	125 ct		150		
Vegetables					
Green Beans 4 sv	66 oz		500 cs		
Beans Kidney Dark Red	66 oz		560 cs		
Beans Baby Limas	25 lb bag		60 bags		
Beans Pinto	#10 cans		600 cs		
Beans Northern	25 lb bag		400 bags		
Bean Refried	29 oz bag	6	40 cs		
Carrots diced	70 oz		400 cs		
Chop Suey Vegetables			250 cs	La Choy	
Corn CS	106 oz		160 cs		
Corn W.K.	70 oz		300 cs		
Blackeyed Peas	111 oz		360 cs		
Peas Green 3-4 mixed sieve	72 oz		320 cs		
Potatoes Instant w/vit. c	87 oz		275 cs	Trio	
Sauerkraut-shredded	80 oz		200 cs		
Spinach Southernleaf	60 oz		250 cs		
Turnip Greens w/diced Turnips	72 oz		340 cs		
Tomatoes diced in juice	66 oz		250 cs		
Tomatoes Ground in Puree	78 oz		670 cs		
Vegetables mixed	72 oz		350 cs		
Salad Mix	4/5#		600	Dole	
Slaw Mix	4/5#		400	Dole	
Shredded Lettuce	4/5#		100	Dole	
Cucumbers	24 ct		100		
Onions Yellow	50#		750	Jumbo	
Idaho Potatoes	100 ct		1050	Idaho	
Cabbage	50#		600	Box	
Cereal					
Hospitality Raisin Bran	35 oz	4	400 cs	Hospitality	
Toasted Oats	35 oz	4	400 cs	Hospitality	
Hospitality Brand Flakes	35 oz	4	400 cs	Hospitality	
Hospitality Corn Flakes	35 oz	4	400 cs	Hospitality	
Hospitality Fruit Whirls	35 oz	4	400 cs	Hospitality	
Hospitality Honey Nut	35 oz	4	400 cs	Hospitality	
Hospitality Happy Shapes	35 oz	4	400 cs	Hospitality	
Frosted Flakes Bulk	35 oz	4	400 cs	Hospitality	
Quaker Oats	50 lb bag		30 bags	Quaker	

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(Bidder name)					
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Hospitality Apple Whirls	35 oz	4	400 cs	Hospitality	
Staple Products					
Dressing Salad	1 gal	4	45 cs		
Dressing Golden Italian	1 gal	4	30 cs		
Dressing Dried Tomato	1 gal	4	35 cs		
Dressing Catalina	1 gal	4	35 cs		
Dressing Ranch	1 gal	4	40 cs		
Dressing Italian	1 gal	4	30 cs		
Dressing Creamy Italian	1 gal	4	30 cs		
Baking Powder	5 lb	6	45 cs	Calumet	
Rice Preboiled long grain	25 lb		400 cs		
Creamers P.C. Dry	2.5 gr		25 cs		
Sugar P.C.	2000 ct		45 cs	Domino	
Sugar Granulated	50 lb		250 cs	Domino	
Sugar Brown	1 lb	24	100 cs	Domino	
Sugar Confectioners	1 lb	25	100 cs	Domino	
Instead Blue sugar sub.	2500 ct		250 cs	Equal	
Baking Soda	1 lb	24	25 cs		
Cornstarch	1 lb	24	40 cs		
Corn Meal Yellow	25 lb bag		300 cs		
Salt	25 lb bag		30 cs		
Salt Iodized	26 oz	24	250 cs		
Salt Shakers disp.	4 oz	48	200 cs	Diamond	
Pepper Shakers disp.	4 oz	48	200 cs	Diamond	
Crackers saltines	4 ct	240	500 cs	Premium	
Crackers Graham	3 ct	150	400 cs	Nabisco	
Mustard P.C.	4.5 gr.	500	600 cs		
Ketchup P.C.	9 gr.	1000	400 cs		
Bar-B Que Sauce PC			400 cs		
Jelly P.C.	14.2 gr.	200	640 cs		
Syrup P.C.	1.4oz	120	550 cs		
Lemon Juice	1quart	12	30 cs	Twister	
Gelatin #2 asstd	24 oz	12	200 cs		
Pudding Choc	#10	6	160 cs		
Pudding Van	#10	6	160 cs		
Pudding Butterscotch	#10	6	160 cs		
Pudding Banana	#10	6	160 cs		
Jelly Grape	#10	6	65 cs		
Syrup, Waffle	1 gal	4	740 cs		
Molasses	1 gal	4	40 cs		
Hot Chocolate	50 ct	6	25 cs	Carnation	
Bakers Cocoa Lofat	5 lb	6	25 cs		
Pasta, Spaghetti	20 lb		800 cs		

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(Bidder name)					
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Pasta, Elbow Macaroni	20 lb		400 cs		
Pasta, Garden Spirals	20 lb		200 cs		
Pasta, Shell med.	20 lb		200 cs		
Pasta, Mostaccioli	20 lb		250 cs		
Pasta, Noodle Wide	10 lb		540 cs		
Pan Coating	16.5 oz	6	150 cs		
Relish Sweet	1 gal	6	50 cs		
Stuffing Mix	3 1/2 lb	6	25 cs	Uncle Ben	
Gravy Mix Brown	13 oz	6	360 cs		
Gravy Mix Chicken	13 oz	6	300 cs		
Gravy Mix Country	24 oz	6	300 cs		
Cheese Sauce Mix	32 oz	8	300 cs	Pioneer	
Taco Seasoning Mix	12 1/2 oz	12	9 cs	Old El Paso	
Cream Soup Base	1.3 lb	6	300 cs	Today	
Beef Base	1 lb	12	100 cs		
Chicken Base	1 lb	12	100 cs		
Ham Base	1 lb	12	100 cs		
Onion Base	8 oz	12	100 cs		
Slaw Dressing	#10	6	250 cs		
BBQ Sauce	1 gal	6	100 cs		
Catsup Fancy	1 gal	6	100 cs		
Tomato Paste	#10	6	200 cs		
Regular Vinegar	1 gal	6	20 cs		
Vinegar Cider	1 gal	6	20 cs		
Powder Milk	50 lb		500 cs		
Mushrooms P&S	#10	6	100 cs		
Flour	50 lb Bag		900 cs		
Bread Crumbs	50 lb Bag		200 cs		
Diab. Jelly P.C.	12 gr.	200	80 cs		
Diab. Syrup P.C.	1 oz	200	80 cs		
Pudding Lemon	112 oz		200 cs		
Pudding Tapioca	112 oz		175 cs		
Diabetic Pudding Chocolate	2 oz	12	800 cs		
Diabetic Pudding Vanilla	2 oz	12	800 cs		
Oil Vegetable	50 lb		970 cs		
Solid Shortening	50 lb		300 cs		
Peanut Butter	5 lb	6	250 cs		
Vender must also supply a 6 gal. Twin Urn coffee/hot water machine					
Coffee					
Coffee reg.	12 oz	36	740 cs		
Coffee reg.	1.25 oz	128	300 cs		

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(Bidder name)					
Item	Portion Size /Net Weight	Packed per case	Estimated Purchase	Brand	Bid Price
Coffee Decaf.	1.5 oz	128	50 cs		
Tea Bags	10 ct	100	10 cs		
Drinks					
Grape Drink	8.6 oz	12	1460 cs	Thirsters	
Cherry Drink	8.6 oz	12	1460 cs	Thirsters	
Fruit Punch	8.6 oz	12	1460 cs	Thirsters	
Lemonade	8.6 oz	12	1460 cs	Thirsters	
Orange	8.6 oz	12	1460 cs	Thirsters	
Diabetic Drinks					
Lemonade	2 oz	12	800 cs	Crystal Light	
Orange	2 oz	12	800 cs	Crystal Light	
Citrus	2 oz	12	800 cs	Crystal Light	

Authorized signature

Date _____